

Harrison Hills City Board of Education

Regular Meeting Held August 30, 2023

The Harrison Hills City Board of Education met in regular session on August 30, 2023 at 6:00 pm in the auditorium of Harrison Central, Cadiz, OH. The following members were present: Mr. Watson, Mrs. Mattern, Mrs. Kenny, Mr. Banks and Mrs. Willis.

President Presides: Mr. Watson, president, led the board in the Pledge of Allegiance and called the meeting to order.

Approval of Minutes

Mrs. Willis made the motion, seconded by Mrs. Mattern that the board approve the minutes of July 27, 2023. On roll call vote: Mrs. Mattern, yes; Mrs. Kenny, yes; Mr. Banks, yes; Mrs. Willis, yes; Mr. Watson, yes. The president declared the motion approved.

Acceptance of Agenda and Addendum

Mrs. Kenny made the motion, seconded by Mr. Banks, that the board approve the agenda and addendum as presented. On roll call vote: Mrs. Kenny, yes; Mr. Banks, yes; Mrs. Willis, yes; Mr. Watson, yes; Mrs. Mattern, yes. The president declared the motion approved.

Treasurer's Report

Mr. Watson made the motion, seconded by Mrs. Mattern, that the board approve the following treasurer's report:

Financial: The financial report for the month of July, 2023 and the bank to book reconciliation.

Accounts Payable: The accounts payable for the month of August, 2023 and the following then and now certifications:

<u>PAGE #</u>	<u>VENDOR</u>	<u>INVOICE #</u>	<u>AMOUNT</u>
2	IMPACT ACADEMY	37191-A	\$ 4,905.00
2	IMPACT ACADEMY	37191-B	\$ 9,360.00
3	OME-RESA	9109	\$ 3,957.30
4	RIDDELL	604888224	\$ 6,107.63
19	AEP	43829107-07	\$ 16,214.34
19	HILL INTERNATIONAL TRUCKS	X106036297:01	\$ 3,543.61
19	JEFFERSON HEALTH PLAN	MEDICALAUG	\$ 406,193.68
20	THE THRASHER GROUP, INC	1029022	\$ 7,247.50
20	TOTAL SPORTS CONNECTION	16984	\$ 3,030.00

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Advance/Transfer:

Advance to Close July

From General 001 to
ESSER 507 \$6,228.05

Repayment of Advance

From ESSER 507 to
General 001 \$6,228.05

Transfers to Close OFCC Building Project:

From 004-9903 \$ 233,037.41
To 004-9901

From 010-9903 \$ 599,198.52
To 003

From 070-9903 \$ 526,760.64
To 001

From 010-9901 \$ 459,562.83
To 004-9901

From 070-9017 \$ 1,072,554.09
To 001

Appropriation

Revisions

General	001	\$ 500,000.00
Local Share Bldg Fund	004	\$ 296,588.07
Local Share Bldg Proj	010	\$ 1,663,690.29
FCFC	022	\$ 4,150.95
Capital Improvement	070	\$ 38,227.54
Athletic	300	\$ 15,000.00
ESSER	507	\$ 3,059,350.61
Title II A	590	\$ 18,820.12

Commercial Paper Filing: The treasurer shared that the yearly filing of commercial paper investment report had been done with the auditor of state.

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Project Closed: The treasurer shared that she has been working with Deborah law with the Ohio Facilities Construction Commission to close out the building project. Later in the agenda is the resolution to do so as well as the return of the state monies and movement of remaining funds.

On roll call vote: Mr. Banks, yes; Mrs. Willis, yes; Mr. Watson, yes; Mrs. Mattern, yes; Mrs. Kenny, yes. The president declared the motion approved.

School Security

Mr. Mike Saffell-Director of Operations & Safety: The security gate is in and there will be training for him and Keith on September 5, 2023. So far it has been a smooth start to the school year. Public School Works training is up for all staff. There is 3 open Bus Routes. He has 2 in training and hiring later in the agenda for the other route tonight. He is constantly reviewing and updating routes and making necessary changes. We are in the process of finishing up the punch list on the outdoor learning area. Mr. Banks asked if this area was available for all grades and Mr. Morgan said yes. The light pole at the Stephenson Center still needs replaced. One came in but it was not the right one.

Staff Report

Mr. Ken Parker reported on the professional development days held prior to the start of the school year for the students. He provided handouts and reviewed them. Open house was also held last week and was highly attended. He shared an uplifting video with the board that had been shared with the staff.

Superintendent's Report

Mr. Morgan thanked everyone that helped to get the school year up and running. It was a smooth start for the kids 1st day. He also appreciated all the staff that are able to finish one position and then be able to help Mr. Saffell with driving. Mr. Hibbs will be attending an Ohio School Safety conference. It is focusing on if an emergency would occur at an event ie: football game.

Board Member Committee Reports/Comments:

Mr. Watson said he and Mr. Banks had talked briefly about training for an emergency response team. He would like to see this consider to be done.

Mr. Banks said he heard the 988 Suicide and Crisis Lifeline being announced at the football game. Will this continue and Mr. Morgan said yes. Mr. Banks said the feedback from the tour with alumni students was very positive.

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Mrs. Mattern expressed her sincere thanks and gratitude from her and her family and truly appreciated it over the loss of her nephew. The felt the love.

Mr. Watson had an example of literature done for another school and said he would like to see something similar done by our student department. Tom Watson also called him and said that the trap team was featured in a Farm and Dairy publication. It was a very positive article.

Mr. Banks said at the fall athletic council meeting the focus was on behavior and how fans and players behave in a positive "Husky Way".

Mrs. Kenny shared with coaches how she appreciated how they expect their players to behave.

Mr. Watson thanked the Claymont Community for their support during and after the opening football game. Mrs. Kenny said so many districts around have been very supportive during our tragic loss.

Executive Session

Mr. Banks made the motion, seconded by Mrs. Kenny, that the board adjourn at 6:49 pm into executive session for the purpose of employment, confidential matters by federal law, federal rules, or state statute. On roll call vote: Mrs. Willis, yes; Mr. Watson, yes; Mrs. Mattern, yes; Mrs. Kenny, yes; Mr. Banks, yes. The president reconvened the meeting at 9:11 pm.

Personnel

Upon the recommendation of the superintendent, Mrs. Kenny made the motion, seconded by Mrs. Willis, that the board approve the following:

Substitute:

Approve the substitute employees for the 2023/24 school year:

Mark Thomas	Bus Driver
Sara Lambert	Custodian, Cafeteria
Terri Beadling	Bus Driver
Tena Stine	Educational Aide
Taylor Carosiello	Secretary, Educational Aide, Cafeteria
Dana Schrickel	Teacher, Secretary

Resignation:

Approve the resignation of the following staff:

Mark Thomas	Bus Driver	effective 08/15/2023
Zach Groves	Teacher	effective 08/14/2023
Kodi Rose	Educational Aide	effective 09/04/2023
Dillon Drapp	Cross Country Assistant	effective 08/18/2023

Retirement:

Approve the retirement of Rick Swayne effective 01/01/2024.

Addl Duties:

Assign the additional duties of State & Federal Programs to Todd Dunlap effective 08/01/2023.

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Admin After School: Approve the rotational duties with all administrators for the after-school program for the 2023/24 school year.

Supplemental: Assign the following staff as supplemental positions for the 2023/24 school year:

William Bryant Wrestling Varsity

Addl Duties: Assign the additional duties to the following administrators for the 2023/24 school year:

Donnie Madzia Basketball Varsity Assistant Boys

After School: Approve the following for the after-school program for the 2023/24 school year, to be used on an as-needed basis relative to student enrollment:

Lisa McAfee Chriscel Kelley
Nicole Yeager Tonya DiMichele
Jennifer Starr Melissa DeWalt
Nicole Utter Maria Lopez
Alisha Steele Tracy Cunningham
Tina Coffman
Jessica Knight
Heather Soos
Ann Wright
Bree Patterson

Substitute: Approve the following substitutes for the 2023/24 school year:

Becky Coffman Full time substitute
Amberly Hittle Full time substitute
Grace Godich Full time substitute/In school Monitoring & Mentoring
Hannah Anderson Long term substitute

Supplementals: Approve the supplementals for the 2023/24 school year:

First Name	Last Name	Position
Mike	Valesko	Baseball Varsity
AJ	Barsch	Baseball Varsity Assistant
Brandon	Mitchell	Baseball Assistant
Aaron	Foldi	Basketball Varsity Boys
Chace	Smith	Basketball Varsity Girls
Kara	Kenny	Basketball Varsity Assistant Girls
Chip	Calissie	Basketball Assistant Boys
Ryan	Moffo	Basketball Assistant Boys
Steven	Coffman	Basketball Assistant Girls

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Madison	Richards	Basketball Assistant Girls
Ty	Kenny	Basketball 7th Grade Boys
Tom	Kenny	Basketball 7th Grade Boys Assistant
Alexia	Dowdle	Basketball 7th Grade Girls
Hannah	Warrington	Basketball 7th Grade Girls Assistant
Erin	Smith	Basketball 8th Grade Girls
Rachel	Morrison	Basketball 8th Grade Girls Assistant
Darrin	Young	Softball Varsity
Robbie	Davia	Softball Varsity Assistant
Alexia	Dowdle	Softball Assistant
Tom	Kenny	Softball Assistant
Luke	Turner	Track Varsity Boys
Ty	Kenny	Track Varsity Girls
Ian	Lowry	Track Varsity Assistant Boys
Megan	Lowry	Track Varsity Assistant Girls
Orion	Bengier	Track Jr. High Boys
Audrey	Zanath	Track Jr. High Girls
Rachel	Morrison	Volleyball 8th Grade Assistant
Rachel	Morrison	Volleyball 7th Grade
Richard	McKinney	Wrestling Varsity Assistant
Clayton	Crosier	Wrestling Assistant
Stan	Bittinger	Co-Wrestling Assistant
Joe	Thomas	Co-Wrestling Assistant
Drew	Case	Wrestling Jr. High Head
Matt	Cowser	Wrestling Jr. High Assistant
Haley	Boals	Pep Club Advisor
Mike	Valesko	Freshman Class Advisor
Mike	Valesko	Tech Prep
Karli	Ray	Play Director Assistant Musical
Amanda	Sliva	OVLA-Lang Art/English 7-12

Volunteers:

Approve the supplemental volunteers for the 2023/24 school year:

Steve	Coffman	Volunteer Track
Elisabeth	Bittinger	Volunteer Wrestling
Damon	Outward	Volunteer Wrestling

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Tony	Carothers	Volunteer Wrestling
Mike	Sliva	Volunteer Basketball Boys

Employ/Guess: Approve Marcy Guess as an Elementary Music Teacher effective 08/18/2023.

Employ/Albaugh: Employ Collin Albaugh as a bus driver, 5.5 hrs per day, effective 09/05/2023.

On roll call vote: Mr. Watson, yes; Mrs. Mattern, yes; Mrs. Kenny, abstain on Ty and Tom Kenny, yes to all others; Mr. Banks, yes; Mrs. Willis, yes. The president declared the motion approved.

Business & Operations

Upon the recommendation of the superintendent, Mrs. Mattern made the motion, seconded by Mrs. Kenny, that the board approve the following:

Bus Routes: Approve the school bus routes, collection points, drop-offs, turn arounds, and schedules as currently established by Mr. Saffell. Also, grant authority to Mr. Saffell and the Superintendent to make adjustments and changes as deemed necessary to ensure rider safety and transportation efficiency during the 2023/24 school year.

Harcatus Transition: Approve a transition agreement with Harcatus Head Start for the 2023/24 school year.

Harcatus Interagency: Approve an Interagency Agreement with Harcatus Head Start for the 2023/24 school year.

Adult Support: Approve the following adult support groups to be included with the district's liability policy:
Harrison Central Soccer Parents Club
HC Elementary PTO
Harrison Central Theatre Parents Club

Afterschool Rates: Renew the rates for the 2023/24 after school program:
\$100 per day administrators \$80 per day teacher
\$50 per day educational aide

Impact Academy: Per ORC 3323.08BB)(3) approve contracts for treatment services for special education students and related services with the Sand Castle Educational Services, Inc. (d.b.a. Impact Academy) for FY24.

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Close Out OFCC Project:

Approve Resolution 08302301 for the Close out of the Project Construction Fund with the Ohio Facilities Construction Commission.

RESOLUTION RETURNING LOCALLY DONATED FUNDS FROM USAS FUND 010 (CLASSROOM FACILITIES) TO USAS FUND 004 (BUILDING); TRANSFERRING INTEREST EARNINGS RELATING TO THE LOCAL SHARE OF THE CO-FUNDED OFCC PROJECT FROM USAS FUND 010 (CLASSROOM FACILITIES) TO USAS FUND 003 (PERMANENT IMPROVEMENT); AND RETURNING CAPITAL PROJECTS FUNDS FROM USAS FUND 070 (CAPITAL PROJECTS) TO USAS FUND 001 (GENERAL)

(R.C. Sections 3318.084, 3318.12, 5705.13)

WHEREAS, the School District executed a Project Agreement with the Ohio School Facilities Commission, succeeded by the Ohio Facilities Construction Commission (OFCC), and pursuant thereto deposited locally donated funds representing the School District's local share for the project costs in USAS Fund 010 (Classroom Facilities) pursuant to R.C. 3318.084;

WHEREAS, the project and final reconciliation have been completed and remaining funds in USAS Fund 010 (Classroom Facilities) are not anticipated to be needed for project costs;

WHEREAS, R.C. Section 3318.084 permits the Board to transfer principal from School District obligations in USAS Fund 010 (Classroom Facilities) to USAS Fund 004 (Building) to be used in accordance with the purpose for which such obligations were issued, namely constructing and renovating school facilities and locally funded initiatives under the Classroom Facilities Assistance Program of the Ohio School Facilities Commission; furnishing and equipping the same; improving the sites thereof; and acquiring land and interests in land as necessary;

WHEREAS, R.C. Section 3318.12 permits the Board to transfer local share interest earnings from USAS Fund 010 (Classroom Facilities) to USAS Fund 003 (Permanent Improvement) for permanent improvements for the School District, *i.e.* those improvements having a useful life of five years or more as generally listed in R.C. Section 133.15(B);

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Harrison Hills City School District, Harrison, Belmont, Carroll and Jefferson Counties, Ohio, that:

Section 1. The Board hereby approves the OFCC Certificate of Completion and authorizes the President and Treasurer to sign it on the Board's behalf. Further, on behalf of the Board, the Treasurer is hereby directed and authorized to return approximately \$459,562 of locally donated funds from USAS Fund 010 (Classroom Facilities) to USAS Fund 004 (Building). The Treasurer is further directed and authorized to transfer interest earnings of approximately \$599,198 on the local share of the project costs from USAS Fund 010 (Classroom Facilities) to USAS Fund 003 (Permanent Improvement).

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Section 2. On behalf of the Board, the Treasurer is also hereby directed and authorized to return approximately \$1,072,554 of remaining USAS 001 (General Fund) revenue and approximately \$526,760 of interest thereon to USAS 001 (General Fund)

Section 3. A copy of this resolution shall be certified by the Treasurer to the OFCC's Finance Department in accordance with OFCC policy.

Section 4. All formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

OSTS Agreement: Approve the Ohio Substitute Teacher Services Client Service Agreement for FY24.

Signatories: The board approve L. Roxane Harding, Treasurer and Brenda Smith, Assistant Treasurer as designated signatories for all bank accounts held by the school district.

Dist Office Amend: Approve the amendment to the District Office Staff Contract effective through June 30, 2024.

On roll call vote: Mrs. Mattern, yes; Mrs. Kenny, yes; Mr. Banks, yes; Mrs. Willis, yes; Mr. Watson, yes. The president declared the motion approved.

Students

Upon the recommendation of the superintendent, Mr. Banks made the motion, seconded by Mr. Watson, that the board approve request to place the foreign exchange student, Vinicius Cabral from Brazil, who falls under approved programs, in our schools for all of the 2023/24 school year. All Board rules and policies must be followed. On roll call vote: Mrs. Kenny, yes; Mr. Banks, yes; Mrs. Willis, yes; Mr. Watson, yes; Mrs. Mattern, yes. The president declared the motion approved.

Use of Facilities

Upon the recommendation of the superintendent, Mr. Watson made the motion, seconded by Mrs. Willis, that the board approve the following:

Harrison Central Softball.....appreciation gathering..... HC Press Box July 28, 2023 (6:00-8:00 p.m.) A rental & custodial fee may be charged if needed.

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Harrison Diamond Club Baseballbiddy baseballHC Stephenson Center 10/01/23-04/30/24 A rental & custodial fee may be charged if needed.

HC Biddy Football.....flag football HC Softball complex 08/20/23-10/01/23 A rental & custodial fee may be charged if needed.


Cadiz Community Improvement Cooperation..... appreciation gathering.....HC Press Box 09/08/2023 (6:00 p.m. - 8:00 p.m.) A rental & custodial fee may be charged if needed

Discussion: Mr. Watson said the use of Press Box is a nice way to show case a community partner.

On roll call vote: Mr. Banks, yes; Mrs. Willis, yes; Mr. Watson, yes; Mrs. Mattern, yes; Mrs. Kenny, yes. The president declared the motion approved.

Adjourn

Mr. Watson made the motion, seconded by Mr. Banks, that the regular meeting of the board of education be adjourned. On roll call vote: Mrs. Willis, yes; Mr. Watson, yes; Mrs. Mattern, yes; Mrs. Kenny, yes; Mr. Banks, yes. The president declared the meeting adjourned.



Approve



Attest